

JOB SEARCHING

Insider Edge on Hiring: Meet and Greet with Local Businesses

**3:30 - 5:00 PM, WEDNESDAY FEBRUARY 13
HARMONY LIBRARY**

Presenter: Local Business Panel

Join us for a moderator-led question and answer session with local businesses. Have you ever wondered who they are? What they do? What are the occupations they hire? What the company culture is like? Best ways to get a foot in the door? This is your opportunity to learn, to ask, to get to know!

How to Make Your Resume ROAR
(Results-Oriented and Relevant)

**4:00 - 6:00 PM, THURSDAY, JANUARY 24
4:00 - 6:00 PM, THURSDAY, FEBRUARY 28
4:00 - 6:00 PM, THURSDAY, MARCH 28
HARMONY LIBRARY**

Presenter: Tammy Olivas, Larimer County Workforce Center

Gain Insight as to what employers are looking for in a resume and learn how to tailor your resume to each opportunity you are pursuing

Secrets to a Great Job Interview

**10:00 - 11:30 PM, TUESDAY, MARCH 26
HARMONY LIBRARY**

Presenter: Jim Brokish

What are the secrets to being great in a job interview? You need to tell specific stories from your past in a compelling way that show you are the perfect candidate. In this job and career class, Jim Brokish, an interview coach and retired Hewlett Packard manager, will give real examples, discuss why this works and how you can make it work for you.

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ANNE MACDONALD, Jobs and Careers Librarian
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Thriving at Work: Steps You Can Take to Bring Greater Ease, Joy, and Personal Satisfaction into Your Life!

**6:00 - 7:30 PM, WEDNESDAY FEBRUARY 27
HARMONY LIBRARY**

Presenter: Carrie Pinsky, M.Ed, LPC

Workplace stress is a real issue in our community! As a career counselor, part of my focus is to help people learn to create ways of working that are sustainable. We cannot relegate self-care to evenings and weekends and expect to thrive. This workshop focuses on helping people make health and wellbeing a priority all throughout the day...regardless of their work setting. This workshop is for those who are ready to take their health and wellbeing into their own hands. Come learn with others and create your own "thriving at work" plan.

Job Search Strategies

**10:00 AM - NOON, TUESDAY, MARCH 19
HARMONY LIBRARY**

Presenter: Sara Robertson, Larimer County Workforce Center

This workshop will help you understand today's job market and the best practices for job searching in Northern Colorado. At the end of this workshop, you will have the knowledge and tools to execute a strategic job search that is effective and most likely to get you the results you desire.



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NONPROFIT, BUSINESS & CAREER CLASSES

Winter 2019



**CONNECT
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NONPROFIT BUSINESS PROGRAMS

FoCo Nonprofit Networking Group

3:00 - 4:00 PM, WEDNESDAY, JANUARY 23
3:00 - 4:00 PM, WEDNESDAY, FEBRUARY 27
3:00 - 4:00 PM, WEDNESDAY, MARCH 27
HARMONY LIBRARY

Presenter: Sarah Scobey

Join the Fort Collins based peer-to-peer networking group for nonprofit organizations. Come to share your experiences and learn from others by discussing the most pressing issues you're facing or ask questions you've never been sure where to find the answers. Work with our own Poudre River Public Library District Nonprofit Resources Librarian to find and share resources for nonprofit management. Whether you're supporting a start-up or a seasoned organization, we'd love for you to join us. Join our Facebook group to stay in touch and keep posted on the next meeting and any follow-up resources from our discussions. <https://www.facebook.com/groups/169414506916147>

Bylaws Workshop for Nonprofits

3:00 - 4:30 PM, WEDNESDAY, JANUARY 9
HARMONY LIBRARY

Presenter: Linda Akey

While Nonprofit Articles of Incorporation define what a nonprofit is, the Bylaws define for the Board of Directors how the board will run and operate. Learn what you need to have in your Bylaws and best practices to include in your bylaws. Please bring a copy of your bylaws to review and share. This workshop is perfect for all nonprofit founders and Board of Directors.



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FINANCIAL EDUCATION

Budgeting and Saving

6:00 - 7:00 PM, WEDNESDAY JANUARY 23
HARMONY LIBRARY

Presenter: Nancy Patton, Canvas Credit Union

Tell your money where to go instead of wondering where it went! Almost half of Americans do not use budgets or have emergency savings. Whether you are just getting started or looking for new tips, this class can help you get financially fit. Learn how to create a spending plan, track expenses, set goals, and find new ways to save. We'll share tools and resources to help you with these important financial basics.

Side Hustle

6:00 - 7:00 PM WEDNESDAY, FEBRUARY 20
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Presenter: Nancy Patton, Canvas Credit Union

Earning extra cash on the side has never been easier. Empower your full earning potential with a Side Hustle, a way to make money outside of your nine-to-five grind. Maybe you're ready to turn a hobby or craft into a revenue-generating side business? Or, maybe you just want to know ways you can increase your income? This seminar will cover a variety of Side Hustle options that can bring in more cash for the short term or possibly become your new entrepreneurial business!

Long Term Care

6:00 - 7:00 PM WEDNESDAY, MARCH 27
HARMONY LIBRARY

Presenter: Stephanie Leatherman, Members Financial Services

In this seminar on Long-Term Care Planning, you'll learn:

- What long-term care is and where it is provided;
- Strategies to pay for long-term care;
- Key features and government incentives for long-term care insurance; and
- How Medicare and Medicaid factor into long-term care planning.